

Planning a Fundraiser

This activity will allow members to:

- Learn about raising money for a cause.
- Plan and execute a fundraiser.
- Bring awareness to their service project.
- Collaborate as a team.

Materials needed:

- One worksheet per member (print at buildersclub.org/IDEA)
- Pens or pencils
- Whiteboard

How to lead this activity:

If your club has decided that a fundraiser is needed, use this activity to plan it.

1. Begin the meeting by reminding everyone that the club has determined that a fundraiser is needed.
2. Give each member a Planning a Fundraiser handout.
3. Lead a club discussion based on the handout's questions. The club secretary should take notes.
4. After all questions have been answered, encourage the club to start putting the plan into place. On the whiteboard, write "Next Steps." Ask members to think about what those steps should be so you can discuss them at the next club meeting.
5. Thank everyone for their hard work and let them know you are excited to hear about the club's progress.

Planning a Fundraiser

Use this handout as a guide for holding your fundraiser.

Goal:

We hope to raise \$_____ to cover the costs of our service project.

Fundraiser:

Our club hopes to raise this money with the following fundraiser (insert details of the fundraiser below):

Supplies needed for the fundraiser:

We will contact the following people/organizations for donations for our fundraiser:

RESPONSIBILITY	WHO'S RESPONSIBLE	DEADLINE	NOTES

Our fundraiser has been approved by the school and will take place at the following time:

Date: _____ Time: _____

Location: _____